

VACANCY

Republic Bank (Suriname) N.V. has a tradition of excellence in Customer Satisfaction, Employee Engagement and Social Responsibility. With this goal in mind, our Business Banking Department is looking for an enthusiastic, driven and goal oriented

OPERATION MANAGER BUSINESS BANKING

Objective:

To oversee the daily operations of the Business Banking Department by efficient delivery of banking products/services to Business Clients and supporting the Credit Teams. Supervising the processing and audit function, producing management information all while focusing on customer satisfaction.

Key responsibilities:

- Supervise, coach, develop, assign tasks and conduct performance reviews to the Supporting Team.
- Identify areas for improvement within the Business Banking Support operations to reduce errors and increase efficiencies.
- Overseeing the daily input, processing of entries ensuring accuracy, timely completion and complying with audit processes.
- Monitoring of the on-boarding process for Corporate and International Customers together with the Business Compliance Officer ensuring proper documentation and reporting.
- Maintain positive client relationships and promote cross-selling opportunities by addressing customer inquiries and resolving issues related to Business Banking accounts.
- Prepare/compile returns and reports (internal external) and performance management reports as scheduled and or as required to inform on the Business performance.
- Contribute to control of the credit portfolio by:
 - Ensuring correspondence regarding review, arrears, excess, etc. are sent in accordance with procedure
 - Ensuring follow-up is done (with both internal and external parties) for any items as requested by the credit teams
- Ensure Bank's systems and procedures with respect to the taking, submission, maintenance and discharge of Securities are adhered to, acting as alternate Security custodian as required.

General Qualifications/ Experience:

- Bachelor's degree in finance, business or Bank related field
- Minimum three (3) years of banking experience, including a minimum of two (2) at supervisory level
- Knowledge of Banking/Credit principles, procedures and controls,
- Sound knowledge of the Bank's core system
- Strong knowledge of business banking products and services including loans, deposit accounts, international wires
- Sound knowledge of accounting principles and practices
- Sound understanding of regulatory and Bank compliance reporting requirements, policies and procedures
- Solving basic IT issues re the Bank's core system
- Completion of Credit Courses

Critical Skills

- Good interpersonal skills
- Good written and verbal communication skills in both Dutch and English.
- Excellent presentational skills
- Good judgment and decision-making abilities.
- Organizational skills
- Creative thinking
- Investigative skills
- Supervisory and leadership skills
- Ability to prioritize and multi-task.
- Assertiveness
- Professionalism
- Team player
- Proficient with Microsoft Office Suite: Excel, Word and PowerPoint

Applications must be scanned along with a copy of your resume and submitted via e-mail to:
RBSR-HRS@republicbanksr.com by June 30, 2026.



republicbanksr.com



email@republicbanksr.com



Republic Bank
We're the One for you!