

VACANCY

Republic Bank (Suriname) N.V. has a tradition of excellence in Customer Satisfaction, Employee Engagement and Social Responsibility. With this goal in mind, our Business Banking Department is looking for an enthusiastic, driven and goal oriented

JUNIOR ASSOCIATE RELATIONSHIP MANAGER

Objective:

Providing support in the management of the Commercial portfolio in accordance with established policies and procedures assist with meeting the growth targets assigned and assist with the achievement of the Centre's/Bank's objectives.

Key responsibilities:

- Provide sound credit analysis for timely reviews and adhere to stipulated turnaround time for new requests.
- Comply with policies and procedures to maintain good portfolio credit quality (protection of the Bank's assets).
- Maintain quality customer relationships, enhance the Bank's reputation and avoid loss of income generating opportunities.
- Portfolio growth and achievement of the objectives of the Bank/Centre.
- Ensuring information for margin requirements are received and analyzed within required time frames.
- Assessing Borrower's Risk.
- Conducting customer interview with Manager.
- Visiting business premises / properties as necessary.
- Preparation of Review Sheets in accurate and concise manner.
- Ensuring that the reports are submitted timely for relevant authorization.
- Scrutinizing / following up accounts in excess within portfolio to ensure regularization and to authorize availability of funds on overdrawn accounts.
- Supervising and ensuring effective perfection, maintenance and follow up of items of security.
- Providing administrative support as required.

General Qualifications/ Experience:

- Minimum High school requirement.
- Banking experience with at least 2 years in a credit related field/area.
- General knowledge of the Bank's products and services, policies, and procedures.
- Good working knowledge of the Bank's core system – Phoenix
- Sound understanding of the Bank's lending and Operations policies and a good understanding of the Bank's routine accounting operations
- Computer literacy in Microsoft Office applications.

Critical Skills

- Good interpersonal skills
- Effective verbal and written communication skills in both Dutch and English language
- Professionalism
- Numerical skills
- Accuracy and Memory skills.
- Analytical skills.
- Tact and investigative skills.
- Planning and Organizational skills
- Time management skills.
- Sales and service minded/oriented
- Teamwork

Applications must be scanned along with a copy of your resume and submitted via e-mail to:
RBSR-HRS@republicbanksr.com by April 4, 2025

